Seminar: A Journal of Germanic Studies
Submission Guidelines for Authors

Contents

Peer Review Process

Submissions will go through a process of anonymous peer-review. The editor will assign the assessors for each submission, who are chosen based on their expertise regarding the topic. The assessors are selected from a database of over 400 scholars from North America, Europe (including the UK), and Australasia.

Blinding

Seminar uses a double-blind peer review process. Blinding a manuscript entails removing all references to an author's name and publications, as well as to the setting and participants in the research, where relevant. Please replace all instances of your name and any coauthors' names, including in notes and references, with the word "Author". In the reference list, "Author" is alphabetized with the other "A" references, not with the letter that corresponds to your last name.

When blinding the context of your research, use pseudonyms for the names of institutions or participants, and do not identify the city or town in which the research took place if it could serve to identify the participants and/or the institution. For example, "a bilingual university in Ottawa" is inadequate blinding because there is only one such university. Try to avoid including any other characteristics that might lead to the identification of the individuals or institutions involved.

Please also remove any information that would identify you from the "Properties" section of your Word file by opening "Preferences," then "Security" and checking the box "Remove personal information from this file on save."

Manuscripts that have not been blinded will be returned to the authors for blinding before they are sent out to the reviewers; this will delay the review process. If the article is accepted for publication, authors are asked to restore all personal or identifying information in their article.

Manuscript Submission Process

Manuscripts are accepted for consideration in English, French, or German. Articles purely on

linguistics or pedagogy will not be accepted. Submissions are considered regardless of the author's professional status or rank, institutional affiliation, or nationality—quality of the scholarship alone is the decisive factor.

All articles must be the author's original work, previously unpublished, and must not be under review for publication with another journal.

Because peer reviewers are selected from a large database of international experts, submissions will only be accepted electronically as a Microsoft Word document. Please do not submit PDFs or locked documents as the editors may need to make changes in formatting before sending the manuscript to peer reviewers.

After you submit your article, it will be evaluated. Based on this evaluation, you will receive one of the following responses: accepted as is, rejected, or returned for further revisions.

Upon initial submission, all supporting files including figures and illustrations, tables, and images must be submitted within the main file. They are to appear at the end of the file. If you wish you can include a note in the file indicating where the supporting documents should appear (i.e., insert Figure 1 here). Should the article be accepted for publication, you will be required to resubmit supporting images in high resolution.

Manuscript Requirements and Style Guide

Please submit your final revised manuscript as a Microsoft Word file, in 12-point serif font (i.e. Times New Roman), single spaced, with no space between paragraphs. Please indent after the first paragraph and align flush left and ragged right.

Word Limit

It is recommended that manuscript submissions **not exceed 9000 words**, not including notes and works cited. The journal does not normally publish articles of less than 5000 words.

Other Style & Format Guidelines

Seminar follows *MLA Style Manual* (8th edition) and the Oxford English Dictionary. The journal adheres to British/Canadian spelling conventions but uses the *-ize* rather than *-ise* forms (e.g. analyze).

- We ask that German-language works be cited in the German original, as *Seminar* readership can be assumed to have reading knowledge of German.

- Use double quotation marks, except for quotations within quotations.

- The journal discourages use of discursive endnotes and requests that they be limited to a few if any. Footnotes are not allowed.

- Use an en-dash for date and page ranges, and an em-dash (without spaces on either side of it) as an interrupter.

- Use only one space after periods, commas, colons, and semicolons. *Seminar* uses the Oxford comma.

- Use hard returns at the end of paragraphs only. Let your software make line breaks (word wrap), and do not add extra line spaces between paragraphs.

- *Seminar* normally does not use titled subsections or internal headings. Authors may signal a new segment with a dropped line and the first paragraph starting flush left.

Additional Elements for Submission

Copyright Agreement

Upon manuscript acceptance, all authors will be expected to sign a copyright agreement. Manuscripts accepted for publication or published in *Seminar* become the property of the Canadian Association of University Teachers in German (CAUTG) and may not be published elsewhere, in whole or in part, without written permission.

Contact Information

A separate cover sheet must include the author's name, affiliation, title of submission, and contact information (address, telephone, fax, e-mail).

The title should be typed above the top horizontal line.

References

All articles must include a Works Cited list for works that are cited in the text. We ask that German-language works be cited in the German original, as *Seminar* readership can be assumed to have reading knowledge of German. The journal normally adheres to the MLA in-text style of references. The journal discourages use of discursive endnotes and requests that they be limited to a few if any. Footnotes are not allowed.

Seminar uses the [*Modern Language Association Handbook*](#) (8th edition).

Figures

The font used for figures should be Times New Roman.

For previously published figures, written permission from both the author and the original publisher must be submitted at the time of manuscript acceptance.

While images appear in black and white in the print journal, the online version can accommodate colour images, video, and audio. If you have material such as this that is relevant to your article, please submit it for inclusion in the online version of the journal.

Provide a separate EPS (the preferred format), PostScript, JPEG or TIFF file, (resolution at 300 dots per inch) in black and white for each figure; glossy photographic prints at publication size or larger are

acceptable, especially for complex graphics.

Captions

Please include all captions for tables and figures in the manuscript. Captions should be included in the text where you would like the figure or photograph placed.

Metadata

Please add an abstract and keywords for your article. Abstracts should generally be between 100 and 150 words, and 5 to 7 key words or phrases are usually sufficient.

Subject Matter and Scope

The first issue of *Seminar* appeared in the spring of 1965, sponsored jointly by the Canadian Association of University Teachers of German (CAUTG) and the German Section of the Australasian Universities Language and Literature Association (AULLA). This collaborative sponsorship has continued to the present day, with an essentially Canadian scholarly journal and a Canadian editor and publisher. Managerial and editorial decisions are the responsibility of the editor and/or the Canadian Editorial Committee.

Seminar was edited by Professor Robert Farquharson (University of Toronto) from 1965 to 1970. From 1970 to 1980, Michael S. Batts (UBC) was the Editor. He was succeeded by Professor Heinz Wetzel (University of Toronto) from 1980 to 1985, followed by Patrick O'Neill (UBC, Queen's) from 1985 to 1990, Professor Rodney Symington (University of Victoria) from 1990 to 2002 and Professor Raleigh Whitinger (University of Alberta) from 2002 to 2011. Professors Karin Bauer and Andrew Piper (McGill University) co-edited Seminar as a team from 2011 to 2016, with Karin Bauer continuing from 2016 to 2017 as the sole editor. 2017 brought the transition to the current editorial team, Professors Carrie Smith (University of Alberta) and Markus Stock (University of Toronto).

The journal appeared twice yearly from 1965 to 1969, three times yearly from 1970 to 1973, and quarterly since 1974.

The first annual volume contained 132 pages, but the size has grown over the years, approaching 400 pages in a year of four average-sized issues, and exceeding that when special issues are published. The normal publishing schedule is four issues per year of 96 pages each, with each issue generally consisting of 4-5 articles and 4-6 book reviews. The early 2000s then saw a proliferation of "Special Theme Issues," which often alternate with general issues.

Queries

What is a DOI?

A DOI is an article's unique identifier, registered with CrossRef (FAQ on CrossRef here: https://www.crossref.org/faqs/) and used to create a persistent link to the article—even if the article moves. (A journal might switch from one online hosting service to another, for example; the URL will

change, but the DOI link will follow it.) A reader using the online version of an article's reference list can click on any DOI link to immediately get to the cited source; a reader using the print version can be sure of finding exactly the right article by searching the DOI instead of the author(s) or article title. Each of our online articles has its own DOI, which can be used to link back to it from other documents that cite it; including DOI links in our reference lists is the other end of that process (sort of like using recycled paper as well as recycling used paper). The more citations include DOIs, the more researchers will use them, which ultimately will drive more readers to our content.

Where can I find additional information on the manuscript submission process?

"How to Alienate Your Editor: A Practical Guide for Established Authors", written by Stephen K. Donovan and published in the Journal of Scholarly Publishing, is an excellent article on classic mistakes made during the submission process. Also useful is "Surviving Referees' Reports" written by Brian Martin and published in the same journal.

Questions relating to any of the above details may be directed to the *Seminar* editors.